

**Minutes of New York State Council on the Arts FY 2019 Appeals Panel Meeting  
Pursuant to Section 6401.5 of the New York State Rules and Regulations**

300 Park Avenue, New York, NY 10010

February 15, 2019

1:00PM-3:00 PM

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Appointed Appeals Panel Members Present: Keri Butler, David Howson, Liz Player, Annette Ramos, Catherine Schwoeffermann. None absent.

Quorum present: Yes

Others in attendance:

Mara Manus, Executive Director

Megan White, Deputy Director of Programs

Abigail Young, Deputy Director of Operations and General Counsel

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Meeting called to order at 1 pm by Megan White as nominee of the Executive Director.

Ms. White welcomed the appeals panel for the FY 2019 NYSCA grant cycle and reviewed the three specific grounds for appeal pursuant to Section 6401.2 of the New York State Rules and Regulations: (1) Non-presentation of information; (2) Misrepresentation of information.; and (3) Improper procedure ((i) the review of the program request by the appropriate advisory panel was biased; or (ii) the program request decision of the council was arbitrary and capricious.)

Ms. White led an introduction of the panelists and then requested that each of the panelists present one appeal to the meeting. The following panelists then presented the written appeal materials of the relevant appellant, the grounds for appeal set forth in the appeal materials from the relevant appellant and reviewed the relevant panel notes regarding the appeal grounds:

Battery Dance	David Howson
Born Dancing, Inc.	Keri Butler
Capital Repertory Theatre	Annette Ramos
Phoenix Theatre Ensemble	Catherine Schwoeffermann
The Skyscraper Museum	Liz Player

The panelists then had an opportunity for discussion after the presentation of each appeal. Ms. White asked for a motion regarding each appeal and, for each appeal, a motion and a second was duly made to deny the appeal. After each such motion and second, Ms. White asked if there was further discussion and then requested a vote, which vote was then taken for each such motion and unanimously taken in favor of such motion denying the appeal.

Meeting adjourned at approximately 2 pm.